



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

WEDNESDAY, FEBRUARY 7, 2018 1:30 PM  
Council Chambers

# **COUNCIL MINUTES**

## **SOUTHWEST MIDDLESEX COUNCIL MINUTES**

The Municipal Council of the Municipality of Southwest Middlesex met in Regular Session in the Council Chamber on February 7, 2018 at 1:30 p.m.

### **COUNCIL PRESENT:**

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Rick Cowell, John Kavelaars, and Martin Vink

### **REGRETS:**

Councillor Karen Aranha and Councillor Don McCallum

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Interim Public Works Manager – Larry McGregor, Treasurer – Kristen McGill

### **ALSO PRESENT:**

Members of the public and press

#### **1. CALL TO ORDER**

Mayor Blackmore calls the meeting to order at 1:30 p.m.

#### **2. APPROVAL OF AGENDA**

#2018-0038

Moved by Councillor Kavelaars

Seconded by Councillor Bartlett

THAT the Regular Agenda of Council dated February 7, 2018 be accepted as presented.

Carried

### 3. DISCLOSURE OF PECUNIARY INTEREST

None declared

### 4. DEPUTATIONS AND PETITIONS

None scheduled

### 5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – January 24, 2018

#2018-0039

Moved by Councillor Kavelaars

Seconded by Deputy Mayor Wilkins

THAT the minutes of the meeting of Council dated January 24, 2018 be adopted as printed.

Carried

### 6. BUSINESS ARISING FROM THE MINUTES

None

### 7. VOUCHERS

#2018-0040

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT accounts as presented by the Treasurer in the amount of \$641,785.78 be received.

Carried

## 8. ACTION CORRESPONDENCE

## 9. STAFF REPORTS

a. Fire

b. Administration

1. Draft Health & Safety Policy for Department Heads and Procedure

#2018-0041

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT Council adopt the General Health and Safety Roles, Responsibilities and Accountabilities Policy; and

THAT Council adopt the Health and Safety Objectives Procedure; and

THAT the policy and procedure become effective immediately.

Carried

c. Building

d. Finance

e. Facilities and Recreation

1. 2018 Aquatics Programming

#2018-0042

Moved by Deputy Mayor Wilkins

Seconded by Councillor Vink

THAT Council approves the following plans for the 2018 Aquatics Program:

- 1) 2018 Aquatic Staffing to consist of seven full time instructors/guards (including one supervisor and two assistant supervisors) and two-part time instructors/guards.
- 2) Applicants with three or more successive years of experience at our pool will not require an interview unless they are applying for a promotion.
- 3) Early registration to be held on a weeknight in early June with 10% savings offered at this event.
- 4) Opening the pool on Tuesday June 19<sup>th</sup>.
- 5) Continuing to offer the Swim to Survive program, starting on June 19<sup>th</sup>.
- 6) Free public swims on the evening of opening day, the afternoon of Canada Day, and the afternoon on the Sunday of Tartan Days.
- 7) The pool will remain open until Friday August 31<sup>st</sup>, with the final week's schedule for Monday to Friday being shortened to 12:30 to 4:30pm.
- 8) Special needs one-on-one 8-week lessons continuing to be offered.
- 9) The splash pad to remain open until end of day Monday September 3<sup>rd</sup>.

Carried

f. Public Works

1. Switzer & McLean Switzer Drain, Request for Engineer- Section 78

#2018-0043

Moved by Deputy Mayor Wilkins

Seconded by Councillor Kavelaars

THAT the Drainage Superintendent be instructed to contact the petitioner of the Switzer and McLean Switzer Drain Section 78 request to ascertain if the petitioner is willing to enter into an agreement with the Municipality to pay all assessments on the project.

THAT if the petitioner is in agreement with this the Drainage Superintendent is to contact the rest of the owners on the drain to ascertain whether they would be in favour of proceeding under such conditions.

THAT the Drainage Superintendent be instructed to report back to council on the above matter once discussions are complete.

Carried

## 10. REPORTS OF COMMITTEES

1. Four Counties Transportation Services agenda package for January 29, 2018

#2018-0044

Moved by Councillor Cowell

Seconded by Councillor Bartlett

THAT the Four Counties Transportation Services agenda package for January 29, 2018 including Minutes from December 11, 2017 are received.

Carried

## 11. UNFINISHED BUSINESS

None

## 12. INFORMATION CORRESPONDENCE

1. Ontario Plowmen's Association Community Information Meetings
2. Hold the Date – Focus on the Thames Forum – March 27 & 28, 2018
3. Town of Lakeshore resolution – Population Growth Projections
4. Notice of Public Meeting – Chatham-Kent
  - a. Housing and Room Rental Regulations
  - b. Official Plan Amendment No. 28 and Best Practice Review

#2018-0045

Moved by Councillor Bartlett

Seconded by Councillor Vink

That the information correspondence items is received and filed.

Carried

### 13. COUNCILLORS COMMENTS AND ENQUIRIES

Members of council made inquiries and comments about development plans, potential uses of Provincial funding for downtown revitalization, library project, and requested reports

Southwest Middlesex Landfills

#2018-0046

Moved by Councillor Kavelaars

Seconded by Councillor Bartlett

THAT Council go into closed session, at 2:34 p.m., as per subsection 239(2) of the Municipal Act, 2001, to consider the following:

- a. Personal matters about an identifiable individual, including municipal or local board employees;
- b. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Specifically, the matter relates to the following:

- Legal advice and personal matters about an identifiable individual, including municipal or local board employees related to the municipal landfills; and
- January 24, 2018 Closed Meeting Minutes.

Carried

### **Rise and Report**

The Deputy Mayor, chair for the committee of the whole reported that the meeting was held for the purpose of discussing the landfills and to receive legal advice and personal information about an identifiable individual. Coming out of closed, council passed the following resolution in open session:

#2018-0047

Moved by Councillor Cowell

Seconded by Councillor Kavelaars

THAT staff be directed to close the Limerick Landfill immediately, and temporarily close the Trillium Landfill immediately; and

THAT staff be directed to engage a qualified engineering firm to undertake a cost analysis to perform remedial action to re-open the Trillium Landfill site; and further

THAT staff direct said firm to develop an RFP document to develop the operational plan for Trillium Landfill and closure plans for Limerick and Trillium Landfills, as per the ECAs; and further

THAT staff be directed to notify Sholdice Excavating of the termination of the contracts for Limerick and Trillium Landfills with payment of one month's fees, as per the contracts; and further

THAT staff be directed to sign agreements with Emterra and Waste Management to handle and dispose of domestic household waste; and further

THAT staff be directed to work with the Ministry of the Environment and Climate Change to implement a transfer site at Trillium Landfill for residential waste other than household pick-up; and further

THAT staff be directed to contact all outside municipal and private stakeholders at the landfills to inform them of the changes being made.

Recorded Vote:

Mayor Blackmore – Yes

Councillor Cowell – Yes

Councillor Kavelaars – Yes

Councillor Vink – No

Deputy Mayor Wilkins – Yes

Councillor Bartlett – Yes

Carried

#### 14. NOTICE OF FUTURE MEETINGS (subject to change)

- February 21, 2018 – Council – 7:00 p.m.
- February 28, 2018 – Planning – 7:00 p.m.

## 15. BY-LAWS

### 1. By-law No. 2018/011

Being a by-law to provide for staff appointment of Drainage Superintendent for the Corporation of the Municipality of Southwest Middlesex pursuant to the Drainage Act, R.S.O. 1990

### 2. By-law No. 2018/012

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (February 7, 2018)

#2018-0048

Moved by Councillor Cowell

Seconded by Councillor Bartlett

That By-law No. 2018/011 to By-law No. 2018/012 be given first, second and third and final readings.

Carried

## 16. ADJOURNMENT

The Mayor adjourned the meeting at 3:56 p.m.

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Mayor

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CAO/Clerk